

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING
July 9, 2019

The July 2019 meeting was called to order by Sr. Warden Amber Zentis at 6:30 PM.
The vestry said an opening prayer for the parish.

Vestry Members Present: Betty Best, Angela Cooley, Roy Haley, Jim Kidda, Frank Lemkowitz, Oscar Lozano, Missy Marek, David Taylor, Bob Watts, Don Whitehead and Amber Zentis.

Also Present: Rev. Lecia Brannon, Locum Tenens

Vestry Members Absent: Eric Cain

Jim Kidda led the vestry in a devotional What to Know When Stepping into the Unknown. Amber led a leadership discussion from reading on churches in transition.

Review of June Meeting Minutes

The minutes of the June 2019 meeting were reviewed for accuracy and approved, following a motion to approve by Don Whitehead, seconded by Frank Lemkowitz.

Finance Committee Report

- * The analysis of revenues and expenses this month can be seen as a halfway point for the year.
- * The Designated Outreach Donations includes \$30,000 donated for other projects which will be transferred to the Foundation for special campus projects.
- * Rector Search expense is largely billing by HolyCow! which is now paid in full.
- * Habitat for Humanity annual budget reflects funds anticipated to be received from the spaghetti dinner and silent auction fundraiser.

The Finance Committee report was accepted without motion.

Sr. Warden Report

- * There is a vacancy on the school board, and the school board requested a clergy person to fill this vacancy. Rev. Lecia Brannon expressed her interest in filling the vacancy. David Taylor made a motion & Angela Cooley seconded. The motion carried.
- * The vestry was reminded for VPOD duties to lock the front (Thompson Road) door only by activating the switch in the closet, not by use of a key, which makes it impossible for the door to be used. The vestry was also reminded when closing up to move the Laundry Love container to the safe room if it contains money. It was noted that one of the chapel doors sticks and could injure people, so that one should be left locked and only the other one should be unlocked. The vestry were reminded of the importance of being on time for VPOD duties.

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- * It was noted that the motion sensor light in the new women's room (outside the parlor) shuts off prematurely. This can be remedied if the VPOD opening the church turns on the light by the mirror and the VPOD closing the church makes sure this light is turned off after service.
- * The vestry was encouraged to identify and contact potential new vestry members so that they can be invited to a get together in August to answer questions they may have in preparation for vestry elections in November.

Locum Tenen's Report

- * This Sunday, July 14, the Rev. Bill Beers, Ph.D, will preach both services and encourage contributions to the Food For the Poor ministry. They were last at Calvary in 2017, and in the past, the vestry has approved a parish donation of \$500 in addition to donations by individual parishioners. Roy Haley made a motion for Calvary parish to donate \$500.00 from the Outreach Initiatives budget for Food for the Poor in 2019. Missy Marek seconded the motion and the motion carried.
- * From July 21 through July 26, Calvary Episcopal Church will host Episcopal Strong, a Diocesan youth mission to rebuild homes in Brazoria County that were damaged during Hurricane Harvey. The youth will be gone most of the day, but will sleep in the Family Life Center and have access to Calvary kitchen and facilities and are expected to clean up after themselves, but Calvary's cleaning service will also be made available. The thermostats have been scheduled to accommodate them. The Diocese will pay for a shower trailer to be brought in for showers. Eight of Calvary's youth are anticipated to participate in this event. The Richmond and Rosenberg police departments were made aware of the youth staying at the building and will provide patrols. The senior warden requests vestry members to sign up to be present during the mornings to answer questions or assist with unforeseen issues as the needs arise.

Jr. Warden Report

- * Ideal Impact has completed the major work and all thermostats have been set. Ideal Impact is continuing to train key staff on the scheduling system and thermostats continue to be fine tuned as needed due to factors such as south-facing heat. This new system has made evident certain pre-existing airflow problems, and Hippler has been contacted to correct the problem areas.
- * The sexton and Junior Warden have completed caulking the downstairs windows of the school and will begin the second story ones.
- * All the leaks in the sprinkler system have been found and fixed.
- * Duran is scheduled to repair the comfort/ bride's room in about a month, pending a permit.
- * The Youth Building metal roof has been sealed.
- * The Junior Warden has not yet received the revised estimate for school fascia repairs.
- * Due to complications in getting plans for the wheelchair ramp to the youth building approved, the project has been discontinued and the Scout is planning to paint lines on the parking lot instead.
- * There is no new information on the zoning status of the house next to the youth building. The owner has lowered the asking price for the house.

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Committee Reports

* None.

New Business

* None.

Old Business

* The Portillo house outreach project is still on hold pending foundation work.

At 7:37 PM the meeting was adjourned.

Submitted by / David Taylor, Clerk